

Cori Rosenthal, MA, LMFT 98720
Psychotherapy
11340 W. Olympic Boulevard, Suite 330, Los Angeles CA 90064
(310)288-8081

Office Policies

Please review the following office policies carefully and sign at the bottom.

Please have your payment ready **prior to starting the session** in order to maximize your session time. I accept cash, checks and credit cards. Checks should be made payable Cori Rosenthal.

In an effort to offer therapeutic services to a larger population, I have offered a sliding scale to a small portion of my clients. Every 3 months (or other agreed upon date) there will be a discussion to renegotiate the fee.

All individual sessions are 50-minutes long. If you arrive late, please understand that you will be billed for the full session. Being on time consistently will ensure that you get the most value from your sessions.

To create a welcoming and calm environment, **please refrain from using your cell phones in the waiting room**; take your phone conversations to the hallway.

Every client is asked to sign a Credit Card Authorization Form. Your card will not be charged for sessions without your permission. It is simply on file in an attempt to avoid any collection agency involvement in the case of an outstanding balance.

My regular phone hours are **Monday through Friday from 9am to 6pm**. Calls that are received after 6pm week-days or during the weekend will be returned on the following business day. My office number is **310-228-8081**; I check my voice mail frequently. **Text messages are permitted for scheduling purposes, cancellations and when you are running late.**

If you have a life-threatening emergency, call 911 or go to the nearest emergency room.

I agree to the aforementioned policies:

Signature

Date

Print Name